

# Fall 2011

## Rosen Career Services Workshop Schedule

Workshops are held on Thursdays at **10:30 AM** and **3 PM**.

(Please note: Some Thursdays may not have one or both sessions due to other events scheduled on those Thursdays.)

Date	Time	Workshop	Location
September 1 September 15 September 15 October 13 October 13	3 PM 10:30 AM 3 PM 10:30 AM 3 PM	<b>Success by Design: Build Winning Resumes</b> Employers will spend less than 30 seconds when first reviewing your resume. Learn to design a resume that gets the recruiter's attention and targets the job you want.	Rosen Classroom 210
September 8 September 8 November 10 November 10	10:30 AM 3 PM 10:30 AM 3 PM	<b>"Tell Me About Yourself": Prepare for a Successful Interview</b> Learn about the different types of interviews, how to prepare for an interview, employers' expectations of you, and what information to share about yourself.	Rosen Classroom 210
September 22 September 22 November 3 December 1 December 1	10:30 AM 3 PM 10:30 AM 10:30 AM 3 PM	<b>A Foot in the Door: Networking Basics</b> Networking starts BEFORE you need the job! Develop networking strategies to be successful in a highly competitive job market.	Rosen Classroom 210
September 29 September 29 November 17 November 17	10:30 AM 3 PM 10:30 AM 3 PM	<b>Put It in Writing: Job Search Communication</b> Present yourself favorably on paper. Well written applications, cover letters, and thank you notes are essential and will distinguish you from the competition.	Rosen Classroom 210
October 6 October 6 October 20 October 20	10:30 AM 3 PM 10:30 AM 3 PM	<b>Get Noticed: Shine at the Rosen Career Fair</b> Discover what employers expect from students before, during, and after a career fair. Workshop includes information on researching employers, what to wear, what to bring with you, and how to successfully communicate with employers.	Rosen Classroom 210