

## **Override Request**

An Override Request may enable access to closed courses, and authorization is up to the discretion of the instructor. Override Request forms are only available the week prior to Drop/Swap & Add at the beginning of each semester in the Office of Student Services or at the main campus in Classroom Building 1, Suite 302. This form must be signed by the instructor and returned to the Office of Student Services for processing before the last day of Drop/Swap & Add.