Readmission

Students seeking readmission, due to academic disqualification or exclusion from the university, should review the information below and take the steps indicated.

Students that have been disqualified are eligible for readmission after two semesters. During this time, students have the option to enroll in courses at another institution which may positively influence the readmission decision. Students that have yet to earn an A.A. degree from a Florida community college are recommended to do so before applying for readmission to UCF. Students seeking readmission should consult their advisor to ensure the courses they are taking will be accepted if readmission is granted.

The following materials must be submitted:

- 1. A copy of the written statement indicating the extenuating reasons for previous academic difficulties and a plan for ensuring success in future terms. The original copy must be submitted to the Registrar as requested.
- 2. A copy of unofficial transcripts of any college/university the student has attended since enrollment at UCF.
- 3. Provide any supporting documentation of hospitality industry-related projects or work experience since enrollment at UCF.
- 4. Provide information on work hours expected for the first term back if readmitted.

If you would like to schedule an appointment for readmission counseling, please contact the Office of Student Services at 407.903.8056.

Students that are seeking readmission for non-academic reasons should consult the <u>Registrar's Office</u>. A Readmission Application Form must be submitted to the Registrar's Office in Millican Hall, Room 161. The Registrar staff will provide the necessary steps to complete the readmission process based on the student's status. If you have any questions regarding readmission for non-academic reasons, please contact the Registrar's Office at 407-823-3100.

Application Deadlines for Readmission:

Summer: April 1 Fall: July 1 Spring: November 1

Further readmission policies and procedures are available in the <u>Undergraduate Catalog</u>. Readmission is a privilege and is not guaranteed in any case where a student was suspended. Readmitted students will often have restrictions placed on the courses for which they can register.