### UCF Rosen College & the GLEAM Network

**Present**

A Unique Mentorship Opportunity for Restaurant & Foodservice Management Majors!!

| Who: | **GLEAM:** Global Leadership Enhancement & Mentorship Network, a volunteer-based organization of restaurant and foodservice experts dedicated to enhancing the leadership journey.  
**UCF Restaurant & Foodservice Management (RFM) Majors:** Seeking 8-10 RFM majors for this amazing mentorship opportunity. |
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<td>When:</td>
<td>During the Spring 2021 semester, 8 weeks in February 2021 – April 2021</td>
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<td>Where:</td>
<td>Fully virtual!</td>
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<td>Why:</td>
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- Co-create an industry related project about YOUR interests!  
- Gain invaluable advice toward navigating your F&B career with industry executives  
- This program will count toward your “PREP” hours! |
| What: | Work with your GLEAM mentor on your “One Big Thing” this semester:  
1. Identify an area in your career plan to develop  
2. Create your developmental plan  
3. Work with your GLEAM mentor on specific activities toward your One Big Thing  
4. Align on support to implement your One Big Thing  
5. Develop timelines and success criteria for your career objectives  
Meet a total of 4 hours with your GLEAM mentor and work your plan! |
| How: | Spring 2021 Timeline  
- **Tuesday, January 19 @2PM:** Virtual information session for Restaurant majors  
- **By Friday, January 29:** Write a 200-300 word essay to include:  
  - Why do you want to participate in this program? & What is your “One Big Thing” you would like to explore with your mentor?  
  - Include a faculty reference (email)  
  - This must be a Word document attached in an email, submitted with your resume by Friday, January 29, 5:00 PM EST to David.Wixted@ucf.edu  
- **By Friday, February 5:** You will be contacted if selected to participate  
  - **By Friday, February 12:** Create a short 3-5 minute video explaining your “One Big Thing” to be shared with your Mentor and the Gleam Team & you will be notified of your mentor & next steps!  
- **Wednesday, February 17 @ 2PM:** Mandatory student orientation with GLEAM  
- **Start your program with your GLEAM Mentor by February 22, 2021** |
### UCF Rosen College & GLEAM Mentorship Program Details

#### GLEAM Mentee Application Process:
1. Student mentees assigned/vetted by UCF Rosen College Faculty
2. Online survey application
3. Mentors assigned/vetted by GLEAM

#### Communication Agreement:
1. Frequency of meetings: minimum 2 times/month
2. Primary method: Virtual communication
3. Preferred communication to set up meetings and meeting times

#### Commitment Agreement:
1. Monthly meetings up to 2 hours/month (weekly or bi-weekly)
2. Contingency planning
3. Tracking/evidence of meeting

#### Mentee Outcomes:
1. The mentee will propose their “One Big Thing”
2. The mentee will prioritize these topics
3. The mentor will evaluate the topics and also propose others based on their experience within the industry
4. The mentor will help envision potential career paths for discussion
5. It is critical that both the mentee and mentor co-create the experience/relationship

#### Mentee Deliverables (all in Webcourses):
**Timeline:**
- **2/22/21**: Program start: contact/virtual/meet your mentor & complete the DreamSmart Academy Behavioral Assessment to share with your Mentor
- **2/28/21**: Identify a developmental area
- **3/7/21**: Create your developmental plan & complete check-in survey with GLEAM team
- **3/14/21**: Work with your GLEAM mentor on specific activities toward your One Big Thing
- **3/21/21**: Align on support with your mentor to implement your One Big Thing
- **3/28/21**: Develop timelines and success criteria with your mentor for your career objectives
- **4/4/21**: Submit summary of outcomes of your One Big Thing
- **Week of 4/4/21 [date TBD]**: Deliver a 5-7 minute virtual/Zoom presentation with your mentor (be creative!) re: your One Big Thing & complete final check-in survey

#### Best Practices:
1. UCF Rosen College Pillars: Professionalism, Leadership, Service
2. A mechanism for voicing concerns early and often, for both the mentor and the mentee
3. UCF students are protected by FERPA and other regulations regarding privacy and protections subject to evaluation by faculty and administrators at UCF Rosen College
4. Students are restricted from sharing personal or private information with the mentor